



Woodlands Medical Centre

Woodlands Road, Didcot, Oxfordshire, OX11 0BB

Tel: 01235 517760 Fax: 01235 512808

web: woodlandsmedicalcentre.com email: woodlands.medical@nhs.net

Welcome to Woodlands Medical Centre

This letter provides you with some information to guide you through the registration process and help you get the best out of our services. Additional information is available on our website:

<https://www.woodlandsmedicalcentre.com/join-the-practice>

The forms

Please complete the attached paperwork to register with the practice. There are 3 forms:

- **GMS1 form** (purple) - this is the official form for you to request registration here.
- **Registration form** (adult and child versions) - this is for some important additional information about you.
- **Sharing your information form** – this is about electronic sharing of aspects of your medical records.

Proof of address and identification

We will also require you to provide proof of address and identification. This will help us check your details and match the information held on the NHS central patient registry. Your previous medical notes will then be passed on from your previous practice.

If there are any problems or queries with your registration forms then you will be contacted by our admin team. If you do not hear anything after two weeks, then you can assume that you are registered with the Practice. If you take prescription medication, please book an appointment with a GP to have this set up and reviewed. If you are generally well, then you do not need to see a GP, but are still welcome to come for a new patient health check with our healthcare assistants.

Out of area patients

Registration is open to patients that live within our boundary area. Please use our website <https://www.woodlandsmedicalcentre.com/join-the-practice> to check if you live within our boundary area, alternatively please speak to one of our team who will be happy to check for you.

If you live outside our practices boundary area, please consult [the NHS website](#) for your nearest GP practice. If you are not satisfied with our response you may contact NHS Oxfordshire CCG, Jubilee House, 5510 John Smith Drive, Oxford Business Park south, Cowley, Oxford, Oxfordshire, OX4 2LH. Tel: 01865 336800.

Website: <http://www.oxfordshireccg.nhs.net>

Email: oxon.gpc@nhs.net

Dr Katie Barber (Senior Partner), Dr Alex Hart,
Dr Natasha Pomery, Dr Lucy Wilson, Dr Helen Miles,
Dr Adam Jones, Dr Rachel Ward, Dr Cheryl Heng, Dr Ben Soukup

Named accountable GP

All patients are allocated a 'named accountable GP'. Details of which GP this is will be shown on any prescriptions that are issued, and on any letters you receive about reviews for chronic diseases. You can also email or phone us to check who your allocated GP is. You are however free to see any GP here, but it is often best to stick with the same one for ongoing problems.

Online access

Once we have registered you with the practice, you can use the NHS app to book appointments, request repeat prescriptions, update your contact details, and view elements of your medical record online. To do this, please visit <https://www.woodlandsmedicalcentre.com/the-nhs-app> for more information.

Appointments

We are open Monday – Friday 8am – 1pm and 2 - 6.30pm. We close 1 – 2pm for training and admin catch up. For urgent attention outside of these hours you should contact 111. We are also open Tuesday, Wednesday and Thursday evenings between 6.30 – 8pm, and on Saturday mornings between 8.30 – 11.30am for routine pre-booked appointments only. Demand for GP appointments has continued to increase year by year, with all surgeries feeling the pressure, and some crumbling under it. To try to offset this, we have been investing in expanding and training our nursing and healthcare assistant team to increase the services they can provide you. These services will continue to evolve, and you may find that issues you might traditionally have seen a GP about, can now be dealt with by someone else. We are also able to deal with many issues over the phone, rather than needing a face to face appointment. We would suggest that when contacting the practice for an appointment, you have a discussion with our administrative team about the sort of issue you need help with, so that they can direct you to the most appropriate service.

Feedback

We are always keen to have your comments and suggestions about our services, so feel free to email us your thoughts. We also have an active Patient Group that would welcome your participation. Please visit <https://www.woodlandsmedicalcentre.com/patient-group-index> for further details.

Dr Katie Barber (Senior Partner), Dr Alex Hart,
Dr Natasha Pomery, Dr Lucy Wilson, Dr Helen Miles,
Dr Adam Jones, Dr Rachel Ward, Dr Cheryl Heng, Dr Ben Soukup